

Job title: Supply Chain Planner

City, country: Houston, Texas, USA

Introduction

Have you been looking for an opportunity to be part a solid and lean logistics operations team? Do you like working with beer breweries and solving problems for customers? Then we might be looking for you. We are looking for a new Supply Chain Planner to join our team for SLG in Houston, Texas reporting to the Manager of Supply Chain Operations. You will be responsible for delivering excellent customer service by effectively scheduling and delivering value-added transportation, warehousing and distribution services in a team setting.

What will you do?

Supply Chain Planners work within a team setting to deliver excellent customer service by creating and managing Domestic and International shipping orders. They are responsible for managing freight document flow thru all systems to ensure timely shipment and delivery. They verify and process vendor invoices and customer billings in a timely manner. They are responsible for maintaining and ensuring customer profiles are accurate and up to date. Planners are accountable for appropriate planning to succeed in own role, through continuous development.

Essential Duties and Responsibilities include the following:

- Complete the input, maintenance, and research of data in one or more of the following logistics management systems: IES, TMS, WMS, OMS, SLX.
- Communicate daily with warehouse personnel, customers and/or vendors to make confirmations, status updates, service changes, or to report and resolve variances.
- Prepare, audit, deliver and receive documentation pertaining to one or more of the following areas: Exports, Distribution, Transportation, Kegs processes and systems testing.
- Any other duties as required.

What do we expect from you?

- High school diploma or general education degree (GED) required
- Three years of experience in logistics/supply chain field
- Candidate must have excellent oral and written communication skills
- Working knowledge of MS Word, MS Excel, MS Outlook, and MS Explorer is required
- The candidate must have good organizational skills with the ability to manage multiple priorities while providing excellent customer service
- Experience with transportation management software is highly desirable
- Bachelor's Degree in Supply Chain Logistics or related field is highly desirable

What can you expect from us?

- *Competitive Salary and bonus plan*
- *Beautiful office setting*
- *Cooperative and experienced accounting team for support*
- *Full Benefits including medical, dental, vision, life insurance, STD and LTD.*
- *Education reimbursement*
- *Opportunities for learning and promotion*
- *Paid Time off and 10 annual holidays*
- *Bonus including profit sharing*

Interested?

Please send your CV to careers@slg.com.

About JF Hillebrand Group

The JF Hillebrand Group operates a number of highly specialized logistics companies, each of which is a market leader in their respective sector. JF Hillebrand Group has a global reach, presence in 90 countries, employing 2,500 people, with a turnover of EUR 1,3 Billion.

We take pride in being an innovative group, ever changing and adapting to the needs of the markets in which we operate. As well as offering first class logistics services, our companies

also lead the way in the development of leading edge products, services and IT tools for the industries in which they operate. However, while we continue to grow and expand our horizons, we also recognize that it is our people, ideas and values that enable us to do what we do.

For more information, please visit www.jfhillebrand.com.